

Appendix A

Clerk's Report to Haigh Parish Council 6 July 2020

Internal Audit

Documents associated with the audit were prepared and the AGAR and other relevant documents were signed by the Chairman before being scanned and sent electronically to the internal auditor. The ones that are required to be exhibited on the website were emailed to Wigan Council and have been uploaded. The Certificate of Exemption from External Audit was forwarded to the external auditor, who has acknowledged its receipt.

Internet Banking

An application for internet banking has been completed, signed by all signatories and submitted to the Natwest Bank. From prior experience I expect it to take five to six weeks for the request to be implemented fully.

Meetings with Wigan Council

I received an update recently informing me that our planned meetings remain cancelled, as government guidance prohibits meetings of more than two people in the Town Hall. I suggested that virtual meetings might be a way forward. Having consulted with the Chief Executive and other senior Council officers, the Democratic Services Manager has been in touch to suggest that the next meeting should go ahead virtually via Microsoft 'Teams' on Tuesday, 24 November. At the moment I have not been given a time for this meeting.

K.M.P.: 06.07.20